Madison County
Commissioner Meeting Minutes
August 28, 2023

Instrument # 458443
REXBURG, MADISON, IDAHO
9-20-2023 08:10:51 AM No. of Pages: 7
Recorded for : MADISON COUNTY
KIM H. MUIR Fee: 0.00
Ex-Officio Recorder Deputy

Attendees:
Todd Smith, Commissioner Chairman
Brent Mendenhall, Commissioner
Dustin Parkinson, Commissioner
Troy Evans, Deputy Prosecuting Attorney
Kim Muir, County Clerk
Karen Daniels, Deputy Court Clerk

ACTION ITEMS

This meeting was streamed electronically.

Pledge of Allegiance: By all
Invocation: Commissioner Dustin Parkinson

Calendar Discussion:
Next Commission Meeting: September 5 and 18, 2023.

Schedule of Commissioners:
IAC meetings: Sept 25–27, 2023.

Discussion Items:
County Fair Report. The Fair went well. It was well attended and enjoyed by the public. Most vendors were pleased. The Dog Show presented a problem as they rented a dog friendly Airbnb, but there was damage to the room. This expense will go back on the owner of the show. The Ambulance was called 3 different times for the Motocross and Rodeo.

Discussion regarding adult entertainment in County parks. This matter was tabled for the time being.

EZcareMD and options. Ann Marie received the report and there are 60 people using the service. We currently pay $10,000/year. Commissioners discussed the worth of the service and if it is worth the funding. This will be discussed further at a future meeting.

Contracts/Documents:
After review and discussion, Commissioner Mendenhall made a motion to approve Rustlers Trail road adoption. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

Adam Barney	Detention Reserve	$22.34/hr.	Rehire/PT
Danielle Thompson	Detention Reserve	$10.65/hr.	New Hire
Kailey Boswell	Detention Reserve	$10.65/hr.	New Hire
Kenzie Decker	Detention Reserve	$10.65/hr.	New Hire

After review and discussion, Commissioner Mendenhall made a motion to approve the Personnel Actions. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

Certificates of Residency:
After review and discussion, Commissioner Mendenhall made a motion to approve the Certificates of Residency as received for Mary Alley, Jordan Brown, Sarah Mace and Becca Ward. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

Taylor Carr/Altura:
Corey Child and Troyse Miskin were present with Taylor Carr. They are looking for a larger space and would like to add a second floor over the fire bays. Corey presented architectural drawings of what it would like. This would add a large training space. The County is growing and so are their needs. The County portion would be $125,000, with the City and Fire District contributing the same. Wild land fire would be asked for $100,000. A grant application would be submitted by Taylor at Altura for a CDBG grant in the amount of $500,000 as well as an ask from Urban Renewal of $750,000. Urban Renewal money is not guaranteed at this point. They go to the board on September 20, 2023.

After review and discussion, Commissioner Mendenhall made a motion to approve Professional Services Contract for Altura to prepare an RFP for the addition to the Fire Station. This will be separate from the Thornton project. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

Troyce Miskin/Chief Corey Child:
Resolution #500. After review and discussion, Commissioner Mendenhall made a motion to approve Resolution #500 Authorizing Resolution for the CDBG grant. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

Public Comment: No one present to comment.

Executive Session: Commissioner Smith made a motion to go into Executive Session at 9:02 a.m., Idaho Code § 74-206(1) (b) employee matters. A roll call was taken as follows: Commissioner Smith-yes, Commissioner Mendenhall-yes, Commissioner Parkinson-yes. The motion passed. Commissioner returned to open session at 9:27 a.m.

Budget Public Hearing: The Madison County Public Budget Hearing was opened at 9:30 a.m. The meeting was properly noticed and was recorded. There was no one from the public that spoke in favor, neutral or against the proposed FY 2023 budget. The hearing included the Madison

After review and discussion, Commissioner Parkinson made a motion to approve Final Plat for Thunderbird Business Park. Commissioner Mendenhall seconded and voting was unanimous. The motion passed.

Findings of Fact – Preliminary Plat for River's Edge Subdivision for Overlook Management LLC:

The application is for the development of approximately 60 acres into 28 lots, with lot sizes ranging from 1 acre to 1.5 acres. Shared open space is included in the subdivision. Accounting for roads, the entire development allows for up to 30 lots, though only 28 are platted for development. Lot sizes may be less than 2 acres as long as the entire development provides an average of 2 acres of land per residential lot. The average density is 2.14 acres per buildable lot. The property is zoned TRANS-AG. Lots will be serviced with private well and septic system. Additionally, a pressurized irrigation water system will provide irrigation water to each lot. With 28 lots, the proposed subdivision is considered a "Medium Scale Development" as defined in MCC 101-2. Although not required for medium scale developments, a traffic impact study has been completed and submitted as part of the application. Additionally, portions of the development are within the Sensitive Land Overlay as defined in MCC 117-61, so the applicant has prepared a Natural Resource Inventory as required. This report is included in the application materials.

After review and discussion, Commissioner Mendenhall made a motion to approve Findings of Fact – Preliminary Plat for River's Edge Subdivision for Overlook Management LLC. Commissioner Parkinson seconded and voting was unanimous. The motion passed.

Plat Amendment with Minor Changes Arnold Ranch: This was signed at the last meeting.

Vacate ROW in Salem Townsite: This was signed at the last meeting.

Gary reports there was good success with public outreach at the fair. Water, waste water and traffic were talked about a lot.

Veterans: Fence and Water issues.
The fencing and water at the Fair Grounds were discussed. Parallel parking would not allow for enough room for angle parking. Veterans would like a gate on North end and better access to garbage dumpster. Hoping removing trees could be a benefit for both sides. Evan wants to keep the gate where it is. A straight fence would be easier for snow removal. The water spicket is a good source for outside right now and Zach from Maintenance will install it. Will stub out 1-inch capped line for future for actual sprinkler system out of their building.

Jared Willmore, Tel-mate Contract:
A new phone system for visiting inmates was discussed to link inmates to the outside world through phone calls and video messages and is a more secure way. Requests for visits are sent out digitally. Video visitation was used during Covid as a safety security precaution. The new program will add to our option, mail will be mailed into central office and scanned and sent

Kirk Mace, Adult Probation update:
Fremont County is pulling out of Tri-County as of October 1st. Signage in court house will be replaced October and will read "Madison County Adult Misdemeanor Probation". James has been with us for 17 years and will now move to Fremont County. We will pay out his comp time. We will transfer two cars to Fremont as well as equipment James currently has.

Clearwater Financial, Review of County Priorities:

Cameron Aerial, Christine Stoll and Jace Perry joined online. Assets were reviewed line by line and discussed and potential future projects were discussed.

The Clearwater team is asking for a point person that can attend weekly online meetings and review and get out PR pieces, etc. Commissioners will discuss further to come up with a point person for decisions and review. Capital improvement plans will be sent to Christine. Commissioners do see a need for a conference room that is big enough to accommodate the needs of the county. Cameron noted it is important to see where we are, to see where we want to be in 5 or 10 years.

Commissioner Todd Smith made a motion to adjourn the meeting at 3:21 p.m. Commissioner Mendenhall seconded and voting was unanimous.

Approved:

Todd Smith, Commission Chairman

Brent Mendenhall, Commissioner

Dustin Parkinson, Commissioner

Attest:

Kim Muir, County Clerk

BUDGET TOTALS

Fiscal Year: 2024 **Budget #:** 1 **Description:** 2024 PRELIMINARY BUDGET **Type:** EXPENDITURE

Fund	Department	Dept Requested Amount	Budget Officer Amount	Approved Amount
0001	**GENERAL FUND (CURRENT EXPENSE)**			
00	GENERAL FUND (CURRENT EXPENSE)			
01	CLERK / AUDITOR	445,472.00	445,472.00	445,472.00
02	ASSESSOR	384,894.00	384,894.00	384,894.00
03	TREASURER / TAX COLLECTOR	206,481.00	206,481.00	206,481.00
05	COMMISSIONERS	159,015.83	159,015.83	159,015.83
06	CORONER	74,950.00	74,950.00	74,950.00
07	PROSECUTING ATTORNEY	1,563,196.00	1,563,196.00	1,563,196.00
10	BUILDING AND GROUNDS	741,384.00	741,384.00	741,384.00
11	HOMELAND SECURITY	82,000.00	82,000.00	82,000.00
13	COUNTY AGENT	135,680.00	135,680.00	135,680.00
15	ELECTIONS	272,608.00	272,608.00	272,608.00
18	GENERAL	14,953,007.00	14,953,007.00	15,255,705.00
20	BUILDING DEPARTMENT	181,119.00	181,119.00	181,119.00
21	PLANNING AND ZONING	642,710.00	642,710.00	642,710.00
22	INFORMATION TECHNOLOGY	769,252.00	769,252.00	769,252.00
26	SERVICE OFFICER	50,773.00	50,773.00	50,773.00
	TOTAL GENERAL FUND (CURRENT EX	**20,662,541.83**	**20,662,541.83**	**20,965,239.83**
0002	**ROAD AND BRIDGE**			
00	ROAD AND BRIDGE	13,609,258.04	13,609,258.04	13,609,258.04
	TOTAL ROAD AND BRIDGE	**13,609,258.04**	**13,609,258.04**	**13,609,258.04**
0004	**AMBULANCE**			
00	AMBULANCE	2,345,752.00	2,345,752.00	2,345,752.00
	TOTAL AMBULANCE	**2,345,752.00**	**2,345,752.00**	**2,345,752.00**
0006	**DISTRICT AND MAGISTRATE COURTS**			
00	DISTRICT AND MAGISTRATE COURTS	1,217,617.00	1,217,617.00	1,217,617.00
54	JUVENILE PROBATION FUND	361,441.00	361,441.00	361,441.00
	TOTAL DISTRICT AND MAGISTRATE C	**1,579,058.00**	**1,579,058.00**	**1,579,058.00**
0008	**JUSTICE FUND**			
00	JUSTICE FUND	5,347,839.00	5,347,839.00	5,347,839.00
25	JAIL	3,194,977.00	3,194,977.00	3,194,977.00
	TOTAL JUSTICE FUND	**8,542,816.00**	**8,542,816.00**	**8,542,816.00**
0009	**FAIR, GROUNDS AND BUILDINGS**			
00	FAIR, GROUNDS AND BUILDINGS	333,590.00	333,590.00	333,590.00
	TOTAL FAIR, GROUNDS AND BUILDIN	**333,590.00**	**333,590.00**	**333,590.00**
0010	**FAIR BOARD**			
00	FAIR BOARD	453,813.00	453,813.00	453,813.00
	TOTAL FAIR BOARD	**453,813.00**	**453,813.00**	**453,813.00**
0011	**HEALTH DISTRICT**			
00	HEALTH DISTRICT	410,456.00	410,456.00	410,456.00
	TOTAL HEALTH DISTRICT	**410,456.00**	**410,456.00**	**410,456.00**
0016	**INDIGENT AND CHARITY**			
00	INDIGENT AND CHARITY			
	TOTAL INDIGENT AND CHARITY			

BUDGET TOTALS

Fiscal Year: 2024 **Budget #:** 1 **Description:** 2024 PRELIMINARY BUDGET **Type:** EXPENDITURE

Fund	Department	Dept Requested Amount	Budget Officer Amount	Approved Amount
0018	**PARKS**			
00	PARKS	156,970.00	156,970.00	156,970.00
	TOTAL PARKS	**156,970.00**	**156,970.00**	**156,970.00**
0019	**LAW CLERKS**			
00	LAW CLERKS	659,926.00	659,926.00	659,926.00
	TOTAL LAW CLERKS	**659,926.00**	**659,926.00**	**659,926.00**
0020	**REVALUATION**			
00	REVALUATION	1,050,205.00	1,050,205.00	1,050,205.00
	TOTAL REVALUATION	**1,050,205.00**	**1,050,205.00**	**1,050,205.00**
0023	**SOLID WASTE**			
00	SOLID WASTE	4,181,574.00	4,181,574.00	4,181,574.00
	TOTAL SOLID WASTE	**4,181,574.00**	**4,181,574.00**	**4,181,574.00**
0024	**TORT**			
00	TORT	295,202.00	295,202.00	295,202.00
	TOTAL TORT	**295,202.00**	**295,202.00**	**295,202.00**
0027	**WEEDS**			
00	WEEDS	428,383.00	428,383.00	428,383.00
	TOTAL WEEDS	**428,383.00**	**428,383.00**	**428,383.00**
0028	**JAIL BOND REDEMPTION**			
00	JAIL BOND REDEMPTION			
	TOTAL JAIL BOND REDEMPTION			
0030	**DRUG COURT**			
00	DRUG COURT	231,158.00	231,158.00	231,158.00
	TOTAL DRUG COURT	**231,158.00**	**231,158.00**	**231,158.00**
0034	**TRI-COUNTY MISD. PROBATION**			
00	TRI-COUNTY MISD. PROBATION	290,135.00	290,135.00	290,135.00
	TOTAL TRI-COUNTY MISD. PROBATIOI	**290,135.00**	**290,135.00**	**290,135.00**
0035	**CONSOLIDATED ELECTIONS**			
00	CONSOLIDATED ELECTIONS	282,294.00	282,294.00	282,294.00
	TOTAL CONSOLIDATED ELECTIONS	**282,294.00**	**282,294.00**	**282,294.00**
0036	**7TH JUD DRUG COURT TREATMENT**			
00	7TH JUD DRUG COURT TREATMENT	3,696,285.00	3,696,285.00	3,696,285.00
	TOTAL 7TH JUD DRUG COURT TREATI	**3,696,285.00**	**3,696,285.00**	**3,696,285.00**
0037	**SNOWMOBILE**			
00	SNOWMOBILE	108,545.00	108,545.00	108,545.00
	TOTAL SNOWMOBILE	**108,545.00**	**108,545.00**	**108,545.00**
0041	**CONCEALED WEAPONS**			
00	CONCEALED WEAPONS	55,000.00	55,000.00	55,000.00
	TOTAL CONCEALED WEAPONS	**55,000.00**	**55,000.00**	**55,000.00**

BUDGET TOTALS

Fiscal Year: 2024 **Budget #:** 1 **Description:** 2024 PRELIMINARY BUDGET **Type:** EXPENDITURE

Fund	Department	Dept Requested Amount	Budget Officer Amount	Approved Amount
0042	**911 EMERGENCY**			
00	911 EMERGENCY	832,021.77	832,021.77	832,021.77
	TOTAL 911 EMERGENCY	**832,021.77**	**832,021.77**	**832,021.77**
0046	**SHERIFF GRANTS & CONTRACTS**			
00	SHERIFF GRANTS & CONTRACTS	348,336.00	348,336.00	348,336.00
	TOTAL SHERIFF GRANTS & CONTRAC	**348,336.00**	**348,336.00**	**348,336.00**
0049	**SUGAR CITY CONTRACT**			
00	SUGAR CITY CONTRACT	38,694.00	38,694.00	38,694.00
	TOTAL SUGAR CITY CONTRACT	**38,694.00**	**38,694.00**	**38,694.00**
0050	**SUGAR/ SALEM RESOURCE OFFICER**			
00	SUGAR/ SALEM RESOURCE OFFICER	35,573.66	35,573.66	35,573.66
	TOTAL SUGAR/ SALEM RESOURCE OI	**35,573.66**	**35,573.66**	**35,573.66**
0051	**WATERWAYS**			
00	WATERWAYS	76,700.00	76,700.00	76,700.00
	TOTAL WATERWAYS	**76,700.00**	**76,700.00**	**76,700.00**
0052	**FEDERAL TRANSPORT**			
00	FEDERAL TRANSPORT	41,773.00	41,773.00	41,773.00
	TOTAL FEDERAL TRANSPORT	**41,773.00**	**41,773.00**	**41,773.00**
0056	**SEARCH & RESCUE**			
00	SEARCH & RESCUE	91,000.00	91,000.00	91,000.00
	TOTAL SEARCH & RESCUE	**91,000.00**	**91,000.00**	**91,000.00**
0080	**MOSQUITO ABATEMENT**			
00	MOSQUITO ABATEMENT	848,498.00	848,498.00	848,498.00
	TOTAL MOSQUITO ABATEMENT	**848,498.00**	**848,498.00**	**848,498.00**
9137	**SHERIFF'S REVOLVING TRUST**			
00	SHERIFF'S REVOLVING TRUST			
	TOTAL SHERIFF'S REVOLVING TRUST			
	GRAND TOTAL	**61,685,558.30**	**61,685,558.30**	**61,988,256.30**

**********END OF REPORT**********

Approved: Ddw: 8-28-23

Tom Smith

Todd Smith, Chairman

8/28/2023

Brent Mendenhall

8/28/2023

Dustin Parkinson